



THE CITY OF SAN DIEGO

**CITIZENS' EQUAL OPPORTUNITY COMMISSION
REGULAR BUSINESS MEETING**

MINUTES

Wednesday, October 7, 2009

6:00 P.M.

**City Administration Building
Council Committee Room
202 C Street – 12th Floor
San Diego, CA 92101**

ATTENDANCE: Commissioners:
Dr. Shirley Weber, Ph.D. (Chair), Brad Barnum,
Maurice Wilson, Eileen Chaske, Debbie Day.

MAYOR'S STAFF: Debra Fischle-Faulk, Director City Administration; Hildred Pepper, Director Purchasing & Contracting; Sana Singer, Deputy Director; Terrell Breau, EOC Supervisor; Laura Davis, EOC WPO

PUBLIC SPEAKERS: None

Item 1: CALL TO ORDER

The meeting was called to order at 6:12 p.m. by Chairperson Dr. Shirley Weber.

Item 2: APPROVAL OF SEPTEMBER 2, 2009 & TODAY'S AGENDA:

MOTION: To approve the September 2, 2009 Minute and October 7, 2009 Agenda

Made by: Commissioner Wilson
Second by: Commissioner Chaske

VOTE: PASSED (Yea- 5; Nay-0)

CITIZEN'S EQUAL OPPORTUNITY COMMISSION

Minutes from October 7, 2009

Item 3: PUBLIC COMMENT: None

Item 4: ACTION ITEMS:

- A) Small Local Business Enterprise Program (SLBE):
 - a. Provided overview of changes to the program to help facilitate the discussion during the next meeting.
 - i. Consolidate program elements, develop overall policy, include protégé program, staff reviews, performance goals and etc.
 - b. Bring questions or additional information to meeting on Monday.8:00 am

Item 5: DISCUSSION ITEMS:

- A) Requested follow up by Ms. Fischle-Faulk on report to the City Attorney

Item 6: STAFF REPORT:

- A) Letter of memorandum sent on July 31, 2009 by Commissioner Llewellyn re: Recommendation for Standardized EOC Staff report. The request is feasible; however, the commissioners are undetermined on course of action at this time.
 - a. The letter will be emailed to CEOC Commissioners, placed on the Agenda and discussed at Monday's meeting.
- B) Hiring freeze
- C) Ms. Beryl Rayford's resignation
- D) Compliance related activities
 - In process of updating our Labor Compliance Program with Department of Industrial Relations.
 - Staff's efforts have been refocused on compliance related activities including conducting more site visits and proactive monitoring of contract and labor compliance requirements.
 - Weekly staff meetings are being conducted to provide oversight, training, information sharing and a focus on consistency and thoroughness.
 - Caltrans has approved our Annual DBE goals of 7.4% with 5.2% being race conscious and 2.2% race neutral. There are 5 projects totaling for \$6.7 million.
- E) Opportunity to request Federal appropriations for:
 - a. Expanding the Protégé Program
 - b. Technical assistance
- F) Software

CITIZEN'S EQUAL OPPORTUNITY COMMISSION

Minutes from October 7, 2009

- Two finalists, working though issues identified by Chief Information Officer.

G) Mayor

- Providing bi-weekly briefings to the Mayor. Undertaking a series of initiatives

Item 7: SUBCOMMITTEE REPORT:

None

Item 8: COMMISSIONERS ANNOUNCEMENTS:

Commissioner Wilson invited commissioners to the third annual Diversity Summit on Oct 29, 2009 to be held at the US Grant Hotel.

Chairman Dr Shirley Weber: NAACP celebrating its 100th anniversary. Sat, Oct 17, 2009 at the Hilton Bayfront Hotel.

Item 9: CITY ATTORNEY REPORT:

None.

Item 10: CHAIR'S REPORT – Shirley Weber: Dr. Weber reported on the following

Rebecca Llewellyn resigned as chair, (Commission to clarify if she has resigned from Commission as well)

CEOC letter concerning the AGC's lawsuit was sent to Council and Mayor, and some members have received a letter of support from one of the council members.

County EOC requested a copy of our letter concerning the AGC's lawsuit and they were sent a copy.

Next Meeting Monday October 12, 2009 @ 8:00 a.m., at 9192 Topaz Way, San Diego, CA 92123.

Item 11: ADJOURNMENT:

MOTION: Motion to adjourn at 7:06 P.M.
Made by: Commissioner Day
Seconded: Commissioner Wilson